

Monthly Typing Exams Being Offered by Human Resources

Human Resources
Recruitment and Examination
Jobline: 915-541-4094
www.elpasotexas.gov



Beginning
June 24, 2005

Human Resources is now offering
monthly typing exams for those interested.

The

exams will be given the fourth Friday of each month and will be held in
the computer room located in the basement of City Hall, 2 Civic Cen-
ter Plaza. Tests are scheduled to run from 9:00 a.m. to 12:00 p.m. and
are given in thirty minute intervals on a first come first serve basis.

No appointments are necessary. Picture I.D. is required to take
exam.

FOURTH FRIDAY OF
EACH MONTH

***All positions requiring minimum typing speeds will require
typing credentials at time of application.***



Note: Typing credentials valid for two years.

Human Resources will accept typing credentials from:

The School Districts
International Business College
University of Texas at El Paso
EL Paso Community College
Texas Workforce Commission

Documentation must be on company letterhead, state gross words per
minute, net words per minute, and number of errors.



HUMAN RESOURCES
DEPARTMENT